

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Acting Assistant Director for Operations

DATE: 20 March 1958

FROM : Chief, Foreign Documents Division

SUBJECT: Dissemination of Unclassified Reports

1. When FDD studied the potential effects of issuing unclassified reports under Agency cover page we reported that it seemed certain that problems would follow for those responsible for reproduction and dissemination. After only one issue of the unclassified Consolidated Translation Survey considerable interest is being shown in wider distribution that could be "mushroomed" into proportions that could adversely affect Agency facilities.

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as follows:

Department of Commerce	
Office of Technical Services	2
Bureau of Census	1
US Weather Bureau	1
National Bureau of Standards	2
Coast & Geodetic Survey	1
Department of Health, Education & Welfare	3
National Institutes of Health	1
National Library of Medicine	1
Department of Interior	2
Bureau of Mines	1
US Geological Survey	2
Operations Coordinating Board	1
Department of Agriculture	25
National Advisory Committee on Aeronautics	5
Library of Congress	4
National Academy of Sciences	1
International Cooperation Agency	1
National Science Foundation	5
National Committee for the IGY	1
	<u>60</u>
IAC Agencies	<u>384</u>
US Government	444

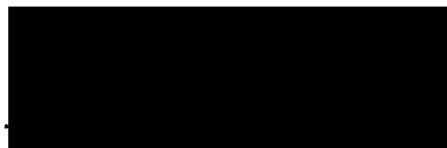
SUBJECT: Dissemination of Unclassified Reports

Some agencies which have not yet expressed interest will need copies. Also some reasonable increase by current recipients may be anticipated. We believe, however, that 500 copies should be adequate for governmental needs.

3. Informal requests are being received for copies which could expand into large numbers if granted. For example, Department of Agriculture wanted 60 additional copies for supply to the Land Grant Colleges, Atomic Energy was interested in 125 additional copies for transmission to subcontractors, Bureau of Mines "could place 50 copies in useful hands." Such distribution would undoubtedly stimulate further requests by sources "just as entitled." It is easy to envision a distribution of thousands of this one report.

4. We believe that the Agency has no responsibility for such distribution. It is unfortunate that no government agency as yet has the funds for central distribution on such a scale, but if we allowed our own dissemination to grow, would it not be more and more difficult for any department to get funds for a service "being performed by CIA." We have suggested to several such requesters that they could reproduce as many copies as they choose with their own facilities and this has seemed satisfactory to them.

5. We would appreciate a policy decision as to whether the unclassified reports can be limited to 500 copies produced by the Agency and whether encouragement to recipients to use their own facilities for reproduction of large additional distribution is in keeping with the Director's intent.



J. J. BAGNALL

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